

General Data Protection Regulations 2018

On 25th May 2018, the new GDP Regulations came into force. The following guidance was issued to Member Clubs of the Morris Ring:

The General Data Protection Regulation (GDPR) applied from 25th May 2018. It, and the new Data Protection Bill, replaces the Data Protection Act.

Organisations now require permission from members to hold data such as name, phone number, address etc. and inform all members of what they do with the data. It also requires consent from every individual (or parent/guardian of under-16s) for the processing of your data.

The Morris Ring undertakes to:

- store all data securely
- never pass on your data to an outside organisation unless you have given us explicit permission
- delete all your personal data within 30 days if you cease to be a member
- provide you with details of the data we hold within 30 days of a written request to do so.

The Morris Ring uses your data for the following purposes:

- to communicate with you in respect of Newsletters, Circulars, other communications from time to time and membership renewal information
- contact details are put onto the Find a Side utility on the website
- financial details provided at membership renewal are stored on password-protected email and held by the bank only

What do you need to do?

You need to send the Morris Ring Data Controller (Treasurer) a communication in writing or by email (verbal communication is not acceptable) confirming your agreement to the Morris Ring continuing to hold and use your data. A simple “**GDPR – I agree**” will suffice.

If we do not receive this, your contact details will be removed from the website.

It is best practice for your side contact to be of the form bagman@randommorris.org. This does not constitute personal data and so contact details of this nature can remain on the website, although the Morris Ring still requests confirmation of consent for data processing in this regard.

You will continue to receive Newsletters and other communications from the Morris Ring until membership renewal in the Autumn, when there will be another request for your consent to data processing. On this occasion, failure to provide consent to your data being used for this purpose will result in no further Newsletters or other communications.

Action

Member Clubs should undertake the same exercise with their membership, please, to ensure compliance (although providing any personal details are only held within the club and not made available to non-members this may not be absolutely necessary); currently, a status of “working towards full compliance” is acceptable for organisations of this type, full documentation obtaining consent can be finalised at the next membership renewals for clubs and the Ring.

The following is an exemplar email which Jeff Hopwood, Bagman of Etcetera Morris Men, has sent to his membership list. He has consented for this to be disseminated for the benefit of others, but please buy him a pint if you use it:

This is a message to everyone whose email address is held by _____ Morris.

Please do not disregard it if you want the _____ Morris to stay in touch with you.

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Protection Bill, replace the Data Protection Act.

Organisations like ours now require permission from members, ex-members, 'friends of', people we have danced for or with, and organisations and venues that we have 'worked' with (etc.), to hold data such as name, email address, phone number, address etc. and inform all such people and organisations of what we do with the data. It also requires consent from every individual for the retention of their data - in most cases solely an email address.

_____ Morris, an informal 'club' with no legal status, undertakes to:

- store all data securely
- never pass on your data to an outside organisation unless you have given us explicit permission
- delete all your personal data within 30 days if you cease to be a 'member'
- provide you with details of the data we hold relating to you within 30 days of a written request to do so.

_____ Morris uses your data only for the following purpose:

- to communicate with you from time to time in respect of events etc. that may be of interest to you

What do you need to do?

You need to send the _____ Morris bagman (organiser) a communication in writing or by email (verbal communication is not acceptable) confirming your agreement to _____ Morris continuing to hold and use your data, by 25th May or as soon as possible thereafter. A simple email replying to this one, saying "**GDPR – I agree**" will suffice.

DO NOT "REPLY TO ALL"!!

If we do not receive this, your contact details will be removed from our records, and you will not receive future communications.

Of course you can always contact us again in the future, either by an email or via the contact page of our website.

I look forward to hearing from you.